

Minutes of April 18, 2012

Meeting of the Ashburnham Municipal Light Plant Board

Present Commissioners: Richard Ahlin & Mark Carlisle

Stan Herriott, Manager

Absent: Kevin Lashua

Others Present: None

Chairman Ahlin opened the meeting at 7:00 P.M.

There were no customer or citizen comments.

Chairman Ahlin asked for approval of the March 20, 2012 Minutes. Chairman Ahlin noted that he had sent the draft minutes back to have some word changes prior to the meeting which were corrected. After some discussion Commissioner Carlisle made a motion to approve the Minutes of March 20, 2012. The motion was seconded by Chairman Ahlin. The vote was unanimous.

Manager Herriott reviewed the budget through March. The YTD expenses and receipts are running about 1% below projections. Expenses are 2% below the projection.

March Receipts:	\$403,284.00
March Expenses:	\$430,879.00
YTD Receipts	\$1,239,243.00
YTD Expenses	\$1,231,155.00

Manager Herriott stated that we are now into shutoff season and we are pursuing all monies owed to AMLP. We are doing shutoffs midweek and have a few shut off now.

Manager Herriott brought up the issue of the annual PILOT the Light Department makes to the Town. Under the revised formula the Light Department has agreed to pay a total of .002 per KWH sold. The sum of  $.002 \times 33,172,728 = \$66,345.46$ . The Commissioners asked if this was the exact amount. Manager Herriott stated that the number was taken from the 2011 Department of Public Utilities Report and should be correct. The Commissioners felt that there should be a little leeway and a motion was made to set the amount not to exceed \$67,000.00. The motion was made by Commissioner Carlisle and seconded by Chairman Ahlin. The vote was unanimous.

Manager Herriott gave the response letter from the Night Hawk Corporation to the Commissioners. The letter was regarding a refund of the monies expended to purchase the system. Manager Herriott explained we had several instances where the meter bases came back on without a signal being sent from us. The letter states we will be receiving a refund.

Manager Expenses were \$11.50 for registered mailing costs. They were approved.

The Commissioners set the next meeting date for Wednesday May 16, at 7:00 P.M.

Manager Herriott gave a copy of Ms. Cohen's letter requesting that she be given an opportunity to address the Commissioners about the shut off charges. The Commissioners agreed to put her on the agenda for the May meeting.

Manager Herriott reported on the Downtown Verizon Project. Progress is not going as fast as we had hoped. We are having trouble finding a contractor to put the conduit in for the telephone duck bank. Manager Herriott reported that he has just begun receiving paper work indicating that the phone company's process is moving quite slowly.

Manager Herriott gave the Commissioners an email from INVESTAR stating that they have agreed with the Town on a PILOT payment. They are just waiting for a vote at the next Town Meeting. If the vote at the Town Meeting is positive then the Selectmen will vote at their next meeting to approve the PILOT between INVESTAR and the Town.

Manager Herriott gave the Commissioners a copy of the Thank You letter we received from the Parks Department.

Manager Herriott pointed out the Employee Benefits was next on the agenda and should be discussed in Executive Session.

Chairman Ahlin asked for a motion to move the meeting into Executive Session for the purpose of discussing employee benefit changes and would only exit Executive Session to adjourn the meeting. The motion was made by Commissioner Carlisle. A roll call vote was taken:

Chairman Ahlin	(AYE)
Commissioner Carlisle	(AYE)
Commissioner Lashua	(Absent)

The Commissioners entered into Executive Session at 8:05 P.M.

The meeting reconvened in Open Session at 8:15 P.M.

A motion to adjourn was made by Commissioner Carlisle and seconded by Chairman Ahlin the vote was unanimous. The meeting was adjourned at 8:15 P.M.

Respectfully submitted,

Mark Carlisle

Secretary